



EAGLE POINT PARK

4101 North 3rd St. Clinton, IA 52732

CLINTON PARKS & RECREATION-1401 11th Ave N. 563-243-1260

Office Use:

____ Clerk
____ Date
____ Refund
____ Date
____ E/M
____ Date

Facilities at the Park – maximum attendees listed for each venue

- ____ **Lodge**-\$50 an hour M-Th and \$75 an hour F, Sat, Sun and Holidays-deposit \$100-\$300, 299 people.
____ **Castle**-\$40 per day 30 people.
____ **North Lookout**- \$40 per day
____ **Central Shelter**-\$40 per day, by Lodge, no electricity, no restrooms, 34x25, 8 tables, 48 capacity
____ **Fred Grumstrup Memorial**- \$15 per day Maple Grove, limited parking, 30 capacity
____ **North Shelter**-\$25 per day, on hill, by Lookout, no electricity, restrooms near site, 56x32, 27 tables, 162 capacity
____ **South Shelter**-\$40 per day, by Castle, electricity public restrooms, 22x20, 6 tables, 24 capacity
____ **Waterfall**-\$40 per day No vehicles on the circle drive, 30 capacity

Description of the event _____ Anticipated attendance _____

Date(s) of event- ____/____/20____ Wedding Package

RENTAL TIME: from

Time of rental must include: Any and all set-up time. Any and all clean-up time. (Times must include caterers, music services, decorators, etc.)

Date	M, T, W, TH, F, Sat, Sun	Time:	to	Time:	
Date	M, T, W, TH, F, Sat, Sun	Time:	to	Time:	
Date	M, T, W, TH, F, Sat, Sun	Time:	to	Time:	

CONTACT PERSON'S (RENTER'S) INFO:

Organization (If Applicable) _____ preferred method(s) of contact

Contact Person _____ Home Phone _____ ☐

Address _____ Cell Phone _____ ☐

City _____ State _____ Zip _____ Work Phone _____ ☐

E-mail _____ ☐

- For all locations: Beer, wine and canned cocktails are the only alcoholic beverages permitted by City ordinance or State law as follows: a) No hard liquor; b) Containers must be less than 32 oz. (no kegs/wine boxes); c) Sales prohibited unless by lease & license. ____ **Initial**
Serving alcohol to minors is strictly prohibited and it is the responsibility of the renter to ensure that minors are not permitted to consume alcoholic beverages at the park. ____ **Initial**

Lodge only- will your event be outside? **YES NO**

- There are 175 white plastic chairs available on site for outdoor use with **rental fee of \$100 at time of booking. Will you need them? YES NO**
- If all contract conditions have been fully met, full Damage Deposit will be returned by mail within 4-6 weeks of rental date. Charges may be levied against the Damage Deposit for, but not limited to; subpar clean-up, damages, having hard alcohol, going over rental time, etc. ____ **Initial**
- Refund policy- Full refund minus \$25 if cancelled 90 days prior to rental. No refund within 89 days of rental.
Refunds take 4-6 weeks to process after rental. ____ **Initial**

ACKNOWLEDGEMENT: By signing below as the contact person, I agree to all usage policies and procedures as set forth for use of City facilities and that:

- A. I agree to be responsible for all damages or loss of property and reimbursement of same.
B. I agree to leave all areas in a clean and orderly manner understanding a charge will be made if left substandard.
C. I agree to hold harmless the City of Clinton and its designee for any and all claims resulting from said facility use.
D. I understand City representatives have the right to stop, cancel, or modify this usage, if 1) the conditions of the property are threatened or, 2) personal safety is threatened or, 3) there is violation of Department policy, City ordinance or State/Federal law. FURTHER, I have reviewed, inquired about, and/or understand the sheet entitled: Facility Specifics for the requested facility

SIGNATURE OF CONTACT PERSON: _____ **DATE:** _____

FOR OFFICE USE

FEE COMPUTATION Prepared by _____ Date _____ Rec'd Date _____ By _____

Rental Fee of \$ _____ + Damage Deposit of \$ _____ = Total \$ _____